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MEMORANDUM OF UNDERSTANDING

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"concerning the provision of CIDA/NRC Research Associateships for selected candidates from developing countries by the Canadian International Development Agency in cooperation with the National Research Council."

This Memorandum cancels and supersedes Memorandum of Understanding dated July 15th, 1969.

1. AGREEMENT

- (a) The Canadian International Development Agency (CIDA) and the National Research Council, by exchanging signed and dated copies of this document, undertake to abide by the terms specified below.
- (b) This "Memorandum of Understanding" will continue in force until the two parties mentioned mutually agree to its termination through an exchange of letters. Alternatively, either party may terminate the agreement unilaterally by giving one year's notice to the other.

2. AMENDMENT

- (a) Either party may request of the other at any time an amendment to the terms of this agreement. An exchange of signed texts of that amendment will suffice for changes to take effect.

3. PURPOSE OF THE ASSOCIATESHIPS

- (a) The purpose of the CIDA/NRC Research Associateships is to help reduce emigration of scientists from developing countries by enabling selected candidates who have followed research programs in Canada to establish themselves satisfactorily as research scientists in their home countries. In accordance with the terms and conditions of this Memorandum, Associates will be assisted by the provision of:

- (i) opportunities to return annually to Canada for periods of research, and
- (ii) books and equipment to assist in their work in their home countries.

#### 4. ELIGIBILITY

- (a) A candidate for an Associateship must be nominated by the Director of a Canadian research laboratory (Government or industry) or by the Head of a Department of a Canadian university. The nominator must state his willingness to accommodate the Associate in his laboratory during his return visits and to provide him with the facilities necessary to pursue his stated research interests. An Associate may pursue work in a laboratory in Canada other than that in which he previously worked if such a change is considered beneficial.

Each candidate must satisfy the following requirements:

- (i) he must come from one of the countries eligible to receive assistance as listed in Schedule I of this Memorandum;
- (ii) he must produce evidence that he has or will be able to obtain a permanent position in a recognized institution in his home country, and that this position will allow him fruitfully to pursue a research program during the period of the Associateship and for at least two years thereafter;
- (iii) his research interests must be in one of the fields of science or engineering normally supported by the NRC; and
- (iv) he must have completed at least one year of research work in a Canadian laboratory.

#### 5. NOMINATIONS

- (a) The NRC will solicit nominations from Canadian institutions and universities.
- (b) The NRC will determine the documentation required and the procedures to be followed in submitting nominations.

The documentation will include written evidence that the candidate's home institution will agree to release him for at least two months each year in order that he may return to Canada for a maximum of three months during each of three consecutive years.

6. SELECTION

- (a) The NRC will arrange for nominations to be reviewed and selections made by a panel of scientists, and at least one representative of CIDA. The emphasis in selection will be on the candidate's ability to undertake an independent research program in his home country.

7. TENURE

- (a) Each Associateship will be awarded normally for a maximum of three years and may be renewed for further periods by mutual agreement between NRC and CIDA.
- (b) Awards will be reviewed annually at the autumn Selection Panel meeting, and may be terminated if the host institution judges the Associate's progress unsatisfactory.

8. VISITS TO CANADA

- (a) Each Associate will be enabled to return to Canada for a maximum period of three months each year in order to undertake research in any research laboratory in Canada (Government, industry or university) recognized by NRC. The arrangements with the laboratory will be made either by the NRC, or by the Associate with the approval of NRC.
- (b) From funds provided by CIDA, NRC will annually supply each Associate with round-trip economy class air transportation (using Canadian carriers where possible) via the most direct and economical route from an approved point of embarkation in his home country to a designated destination in Canada, together with excess charges vouchers to enable him to carry accompanied baggage up to sixty-six pounds in weight.

9. ALLOWANCES IN CANADA

- (a) During the period of each Associate's annual program in Canada, NRC will pay, from funds to be provided by CIDA:

- (i) a living allowance of \$20. per day;
  - (ii) grants for special equipment or supplies, as considered necessary by NRC, not exceeding \$500. per Associate per year;
  - (iii) domestic transportation expenses to enable an Associate to travel within Canada for professional purposes up to a maximum of \$300. per award which would normally be at a level of about \$100. per year.
- (b) With the assistance of his living allowance, the Associate must personally meet the cost of his accommodation, meals, local travel and sundry expenses. The award provides for the Associate's support only, and dependents either at home or in Canada are the responsibility of the Associate or the employing institution in his home country.

#### 10. PROCEDURE FOR PAYMENTS

- (a) All payments made by NRC in accordance with this Memorandum of Understanding will be charged against a Financial Encumbrance raised by CIDA in the name of NRC. NRC will provide CIDA, within one month from the end of each quarter of the fiscal year, with a substantiated statement of the amounts paid during that quarter. In addition, NRC will provide CIDA each quarter, with a forecast of expenditures for the next twelve months.
- (b) For the purpose of CIDA financial regulations, Associates will be regarded by CIDA as "Senior Visiting Fellows", only insofar as the payment of allowances, as authorized in Article 9 of this Memorandum.

#### 11. MEDICAL SERVICE IN CANADA

- (a) CIDA will issue each Associate with a medical identification card which will entitle him to essential medical and dental services at the Department of Veterans Affairs clinic closest to the location of research in Canada.

#### 12. DEATH OF AN ASSOCIATE

- (a) Should an Associate die while in Canada during his research program, CIDA may pay all necessary expenses incurred in preparing (including provision of a casket) and transporting the body of an Associate back to his

homeland; or alternatively, meet reasonable funeral expenses of burial, or reasonable expenses of cremation in Canada.

13. EMOLUMENTS FROM OTHER SOURCES

- (a) An Associate will not be permitted to undertake any paid work while in Canada, or to hold concurrently any other Fellowship or Scholarship. This does not exclude his receiving from his employer the emoluments to which he is entitled for carrying out his work in his own country.

14. BOOKS AND EQUIPMENT FOR USE IN HOME INSTITUTION

- (a) Associates may submit requests for the provision of books and equipment that they need to assist their work in their home institutions. If such requests satisfy the criteria for Canadian development assistance and are approved by NRC, CIDA will meet the costs (purchase and shipping) up to a maximum of \$1,000. per Associate per year. NRC will make the arrangements for the procurement and shipping of the approved supplies.

15. HOME INSTITUTION

- (a) An Associate is expected to be based at his home institution for at least eight months of the year except during his period in Canada. If he moves his base away from his home country, the Associateship automatically lapses. It is hoped that home institutions will pay an Associate's salary during the entire duration of his Associateship, including those periods spent in Canada.

16. ADDITIONAL CONDITIONS

- (a) Additional conditions which Associates must agree to observe may be approved from time to time by mutual agreement between NRC and CIDA. Each successful candidate will be required to sign a declaration agreeing to abide by the conditions in force at the time of his acceptance of an Associateship. An Associateship may be terminated at any time if NRC and CIDA mutually agree that the Associate has failed to comply with the stipulated conditions or for any other mutually agreed reasons.

17. NUMBER OF ASSOCIATESHIPS

- (a) Commencing April 1, 1969 a maximum of ten Associateships will be awarded each fiscal year, with a maximum of twenty-five to be current at any one time.

18. REPORTS

- (a) After the Associateship program has been in operation for two years, and henceforth on an annual basis, the NRC shall submit a report on this project, which will review in detail the effectiveness of the program under the following headings:
  - (i) the number of Associateships awarded and terminated since the previous report;
  - (ii) the names, countries of origin and brief data of each current Associate;
  - (iii) the nature of the program being followed by each Associate, and its relation to his previous studies in Canada;
  - (iv) the type of position held by each Associate in his home country, and the relevance of his Associateship program to his responsibilities; and
  - (v) recommendation regarding the future of Associates and suitable research programs.

On behalf of the National Research Council of Canada

On behalf of the Canadian International Development Agency

*W. J. Schneider*  
 .....  
 (Signature)

*R. H. Tandy*  
 .....  
 (Signature)

President  
 .....  
 (Title)

Executive Vice-President  
 .....  
 (Title)

*A. K. Kottic*  
 .....  
 (Signature)

February 22, 1972  
 .....  
 (Date)

Executive Director (External Relations)  
 .....  
 (Title)

February 10, 1972  
 .....  
 (Date)

SCHEDULE I

COMMONWEALTH CARIBBEAN ASSISTANCE PROGRAM - CCAP

Antigua	Grenada	St. Kitts/Nevis/Anguilla
Barbados	Guyana	St. Lucia
Belize (British Honduras)	Jamaica	St. Vincent
Dominica	Montserrat	Trinidad and Tobago

SPECIAL COMMONWEALTH AFRICA ASSISTANCE PLAN - SCAAP

Botswana	Malawi	Tanzania
East African Community	Mauritius	Uganda
Ghana	Nigeria	Zambia
Kenya	Swaziland	
Lesotho		

COLOMBO PLAN -CP

Afghanistan (1)	Indonesia	Philippines (1)
Burma	Korea - South	Singapore (1)
Cambodia	Laos	Thailand
Ceylon	Malaysia-Federation	Vietnam
India	Pakistan	

FRENCH-SPEAKING AFRICAN STATES - FSAS

Algeria	Dahomey	Morocco
Burundi	Gabon	Niger
Cameroun	Guinea (1)	Rwanda
Central African Republic(1)	Ivory Coast	Senegal
Chad	Malagasy	Togo
Congo-Brazzaville (1)	Mali	Tunisia
Congo-Kinshasa	Mauritania (1)	Upper Volta

LATIN AMERICA PROGRAM -PLA

Colombo	Costa Rica	Mexico (2)
Brazil	El Salvador	
Peru	Guatemala	
Chile	Honduras	
	Nicaragua	

OTHER COUNTRIES - OC

Ethiopia (1)  
Hong Kong (1)

- (1) This country should be considered as a low priority for this type of award.  
(2) Consideration will also be given to Mexico and other Latin America countries not listed above.